SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Health and Quality of Life
Post: Restyled Psychiatry Rehabilitation and Welfare Assistant (Psychiatry)
Salary: Rs 6,950 x 205 - 7,770 x 300 - 10,470 (HMA 12)
Effective Date: 27 October 2000
Qualifications: By selection from officers in the grade of Health Care/Rehabilitation Assistant who reckon four years’ service in a substantive capacity in the grade and have good communication and interpersonal skills.

NOTE I

In the absence of suitable candidates, consideration will be given to serving officers of the Ministry who:

(a) possess the Cambridge School Certificate with credit in at least three subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes in at least five subjects and with at least Grade C in English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Public Service Commission;

NOTE

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

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for Permanent Secretary

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(b) have good communication and interpersonal skills.

Experience in dealing with psychiatric patients will be an advantage.

Candidates should produce written evidence of all experience claimed.

NOTE 2

Selected candidates will be appointed in a temporary capacity and will be required to undergo on-the-job training for a period of not less than six months under the supervision of a Medical Social Worker. On successful completion of the training, they will be appointed Welfare Assistant (Psychiatry) in a substantive capacity.

**Duties:**

1. To liaise with next of kin of psychiatric patients with a view to securing the cooperation of relatives of such patients in connection with their rehabilitation.

2. To accompany certified patients to and from the hospital.

3. To help in-patients to adapt themselves to the institutional environment in order to facilitate therapy.

4. To promote patients welfare generally.

5. To perform such cognate duties as may be assigned.

**NOTE**

1. Welfare Assistants (Psychiatry) will be responsible to the Head of the Institution for administrative purposes and to the Medical Social Worker for technical purposes in the performance of their duties.

2. They will be required to work on a roster basis including Sundays and Public Holidays.

CERTIFIED CORRECT

[Signature]

for Permanent Secretary

Date: 27 OCT 2000